

# MLA STYLE SHEET

## How to Create an MLA Works Cited List:

A Works Cited list documents the sources used in a research project. Below is an example of a Works Cited list done in MLA (Modern Language Association) style. The list should be formatted in specific ways:

- Center the title, Works Cited, one inch from the top.
- Double space within and between all of the citations.
- Alphabetize by author's last name or by title if no author. Ignore "a," "an" or "the" as the first word.
- Begin the Works Cited list on a new page at the end of the paper. Number the page as a continuation of the text.
- Use a 5 space indentation for all lines after the first line of an entry.

### Works Cited

Adams, James H. "The Other Side of Mergers." Modern Economics 14 May 1982: 15-80.

Baines, Jocelyn. Joseph Conrad: A Critical Biography. New York: McGraw Hill, 1960.

Clark, Robert, and Earl Black. The History of Anti-Trust Legislation in America. New York: Acropolis, 1988.

"Freud, Sigmund." Encyclopaedia Britannica Online. 2003. Encyclopaedia Britannica. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Sept. 2003 <<http://search.eb.com>>.

Green, Marsha. "Why We Need the Trust Busters." Journal of Progressive Economics 10.9 (Sept. 1986): 65-72.

"Interlocking Directorates of America's Top Companies." Business Day. Natl. Public Radio. WBAR, Madison, Wis. 3 Mar. 1987.

Jane Austen Page. Ed. James Dawe. Sept. 1997. U of Alberta. 3 Nov. 1999 <<http://nyquist.ee.ualberta.ca/~dawe/austen.html>>.

Kay, Jane. "Wildlife Refuge is South Bay Magnet." San Francisco Chronicle 23 July 2003, final ed.: A1. ProQuest Newspapers.

ProQuest Information and Learning. Santa Rosa Junior College Lib., Santa Rosa, CA. 2 Sept. 2003

<<http://proquest.com>>.

Nash, J. Madeline. "Asia's Burning and the Whole World Suffers." Time 4 May 1998: 23-25. Expanded Academic ASAP.

Gale Group. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Nov. 1998 <<http://web4.infotrac.galegroup.com/>>.

Rogers, Sheila. "Capitalism." Encyclopedia of Economics. New York: Symons, 1975.

Stevens, John. "Idealism and Business Ethics." Harvard University Commencement. 12 June 1987.

Walton, Ronald. "Democracy and Capitalism Are Not Synonymous." Modern Political Thought. Ed. George Brown. New York: Merit, 1982. 108-136.

**For more detailed information on the MLA style and to find additional citation examples consult:**

Gibaldi, Joseph. MLA Handbook for Writers of Research Papers, 6<sup>th</sup> Edition. Ref/LB/2369/.G53/2003

**An electronic version of this guide can be found at:** <http://www.santarosa.edu/library/guides/mla.pdf>

# MLA CITATION EXAMPLES

A citation is a reference to a source used in your project and must include enough information for a reader to locate the source. Citations from some sources may require more information than others. List as much information about a source as possible (include more rather than too little). For example some articles may have an author and some may not. Citations should be formatted in specific ways:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Punctuate, capitalize, and italicize exactly as shown below.</li> <li>• Double space within and between all of the citations.</li> <li>• Use a 5 space indention for all lines after the first line of an entry.</li> </ul> | <ul style="list-style-type: none"> <li>• Enclose URLs in angle brackets. URLs may be split after slashes.</li> <li>• Include state abbreviations, except for well know cities such as New York, Boston, Chicago, etc.</li> <li>• For publisher, omit words like Press, Inc., Co., House, etc.</li> </ul> |
|--|--|

## BOOKS

Author (Last Name, First Name) Additional Author (First Name, Last Name) Title Subtitle  
 Langstroth, Lovell, and Libby Langstroth. A Living Bay: The Underwater  
World of Monterey Bay. Place of Publication Name of Publisher Date  
 Berkeley: University of California, 2000.

<b>NO AUTHOR</b>	<u>The Lottery</u> . London: Watts, 1982.
<b>ONE AUTHOR</b>	Plath, Sylvia. <u>The Bell Jar</u> . Cutchogue, NY: Buccaneer Books, 1971.
<b>TWO OR THREE AUTHORS</b>	Langstroth, Lovell, and Libby Langstroth. <u>A Living Bay: The Underwater World of Monterey Bay</u> . Berkeley: University of California, 2000.
<b>MORE THAN THREE AUTHORS</b>	Pollack, Thomas C. et al. <u>Explorations</u> . New York: Prentice Hall, 1956.
<b>EDITOR</b>	Nims, John Frederick, ed. <u>Harper Anthology of Poetry</u> . New York: Harper & Row, 1981.
<b>SEVERAL VOLUMES</b>	Leach, Maria, ed. <u>Dictionary of Folklore</u> . 2 vols. New York: Funk and Wagnalls, 1950.
<b>ESSAY OR ARTICLE IN A COLLECTION</b>	Boas, George. "Freshman Advisor." <u>Perspectives</u> . Ed. Leonard Dean. New York: World, 1979. 108-118.
<b>E-BOOK</b> (From an Electronic Database)	Transue, Pamela J. <u>Virginia Woolf and the Politics of Style</u> . Albany, NY: State University of New York, 1986. <u>netLibrary</u> . Santa Rosa Junior College Lib., Santa Rosa, CA. 12 Sept. 2003 < <a href="http://www.netLibrary.com/">http://www.netLibrary.com/</a> >.

## MAGAZINES, JOURNALS AND NEWSPAPERS

Author (Last Name, First Name) Article Title Magazine Title Publication Date (day month year) Page Numbers Database Name  
 Nash, J. Madeline. "Asia's Burning and the Whole World Suffers." Time 4 May 1998: 23-25. Expanded Academic ASAP.  
 Gale Group. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Nov. 1998 <<http://web4.infotrac.galegroup.com>>.  
Name of Subscription Service Library Name & Location Date of Access (day month year) URL of Subscription Service

<b>MAGAZINE ARTICLE</b> (From an Electronic Database)	Nash, J. Madeline. "Asia's Burning and the Whole World Suffers." <u>Time</u> 4 May 1998: 23-25. <u>Expanded Academic ASAP</u> . Gale Group. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Nov. 1998 < <a href="http://web4.infotrac.galegroup.com">http://web4.infotrac.galegroup.com</a> >.
<b>MAGAZINE ARTICLE (From a Print Source)</b>	Specter, Michael. "The Outlaw Doctor." <u>New Yorker</u> 5 Feb. 2001: 48-61.
<b>SCHOLARLY JOURNAL</b> (From an Electronic Database)	Munnelly, Tom. "Alan Lomax, 1915-2002." <u>Folklore</u> 114.1 (2003): 115. <u>ProQuest Research Library</u> . ProQuest Information and Learning. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Oct. 2003 < <a href="http://proquest.com">http://proquest.com</a> >.

<b>SCHOLARLY JOURNAL</b> (From a Print Source)	Ferrer, Jorge N. "The Perennial Philosophy Revisited." <u>Journal of Transpersonal Psychology</u> 32.1 (2000): 7-32.
<b>NEWSPAPER ARTICLE</b> (From an Electronic Database)	Kay, Jane. "Wildlife Refuge is South Bay Magnet." <u>San Francisco Chronicle</u> 23 July 2003, final ed.: A1. <u>ProQuest Newspapers</u> . ProQuest Information and Learning. Santa Rosa Junior College Lib., Santa Rosa, CA. 2 Sept. 2003 <http://proquest.com>.
<b>NEWSPAPER ARTICLE</b> (From a Print Source)	"Computer Earnings Peak Out." <u>Wall Street Journal</u> 25 Nov. 1982: A5.
<b>BOOK REVIEW</b>	Bakopoulous, Dean. Rev. of <u>Prodigal Summer</u> , by Barbara Kingsolver. <u>Progressive</u> Dec. 2000: 41-43.

## ELECTRONIC DATABASES

<b>LITERATURE RESOURCE CENTER</b> (From an Electronic Subscription Database)	Gardner, Philip. "E. M. Forster." <u>Dictionary of Literary Biography, Volume 98: Modern British Essayists, First Series</u> . Ed. Robert Beum. 1990. <u>Literature Resource Center</u> . Gale. Santa Rosa Junior College Lib., Santa Rosa, CA. 18 Sept. 2003 <http://www.galegroup.com/>.
<b>OTHER ELECTRONIC DATABASE EXAMPLES:</b>	Consult: <a href="http://www.santarosa.edu/library/guides/mla-databases.pdf">http://www.santarosa.edu/library/guides/mla-databases.pdf</a>

## WORLD WIDE WEB

Delaney, Robert. <u>MLA Citation Style</u> . 18 Nov. 2003. Long Island University.	Web Page Title	Web Page Date (day month year)	Name of Institution/Company Affiliated with Web Page
23 May 2004 <http://www.liunet.edu/cwis/cwp/library/workshop/citmla.htm>.	Author (Last Name, First Name)	Date of Access (day month year)	URL of Web Page

<b>NO AUTHOR</b>	<u>Citing Electronic Sources</u> . 26 Sep. 2002. Library of Congress. 19 Aug. 2003 <http://learning.loc.gov/learn/resources/cite>.
<b>AUTHOR</b>	Delaney, Robert. <u>MLA Citation Style</u> . 18 Nov. 2003. Long Island University. 23 May 2004 <http://www.liunet.edu/cwis/cwp/library/workshop/citmla.htm>.

## OTHER USEFUL EXAMPLES

<b>ENCYCLOPEDIA ARTICLE</b> (From an Electronic Database)	"Freud, Sigmund." <u>Encyclopaedia Britanica Online</u> . 2003. Encyclopaedia Britannica. Santa Rosa Junior College Lib., Santa Rosa, CA. 5 Sept. 2003 <http://search.eb.com/>.
<b>ENCYCLOPEDIA ARTICLE</b> (From a Print Source)	Carroll, Michael P. "Myth." <u>Encyclopedia of Cultural Anthropology</u> . New York: Henry Holt, 1996.
<b>INTERVIEW IN PERSON</b>	Miller, Susan. Personal interview. 25 July 2000.
<b>SPEECH OR LECTURE</b>	Hemmings, Sharon. "The Neo-Expressionists." Museum of Modern Art, San Francisco. 12 Mar. 1983.
<b>TELEVISION AND RADIO PROGRAM</b>	"If God Ever Listened: A Portrait of Alice Walker." <u>Horizons</u> . Natl. Public Radio. WBST, Muncie, IN. 3 Mar. 1984.
<b>VIDEO RECORDING</b>	<u>Trade Off</u> . Videocassette. Dir. Shaya Mercer. Wright Angle Media, 2000.

# PARENTHETICAL REFERENCES

Parenthetical references are used instead of footnotes or endnotes in a research paper. Their purpose is to acknowledge your use of borrowed material. Do this by placing in parentheses the author's last name and the page number of the work from which you have borrowed or quoted material. Because parenthetical references are so brief they **must always be accompanied by a list of Works Cited**. This list appears at the end of your paper and contains the complete publishing information for all the items mentioned in your parenthetical references.

## PLACEMENT AND PUNCTUATION GUIDELINES

1. Keep the parenthetical references as brief as possible. Do this by inserting the author's last name and a page number in parentheses after the statement you are documenting:  
"At least 300,000 Aborigines lived across Australia when European colonists arrived in 1788" (Alexander 1).
2. If you include the author's name in a sentence, you need only put the page number of the reference in the parentheses:  
Gramm notes that "today we spend 1.9 percent of the budget on science" (406).
3. If you are citing an entire work rather than a specific passage or section, omit any parenthetical reference and give the author's last name in your sentence:  
Throughout his book, Franks argues that cities and states must rely on a diversified industrial base to insure economic health.
4. In general, place the parenthetical reference at the end of the sentence before the final period:  
Alexander's life and death offer an enigma to future generations of historians (Troyat 305).
5. In some cases it may be clearer to place the reference within the sentence. In such cases, place the reference at the end of the clause, but before the comma that would normally occur:  
The outbreak of World War I was inevitable according to Nelson (305), but other historians do not agree.
6. When your reference is used to document a quotation of four or more lines that is indented from the text, place the reference at the end of the quoted passage but after the final period.

## EXAMPLES OF PARENTHETICAL REFERENCES

The following examples of parenthetical references cover works with no author, multiple authors, and multiple volumes; also government and corporate reports, encyclopedias, novels, and plays. The author examples apply to periodical articles as well as books.

1. A work by an author of two or more works you are using	Use last name, comma, short title and relevant page numbers: (Grossman, <u>Aesthetics</u> 5).
2. A work by an author with the same last name as another author in your Works Cited list	Supply first name: (James Randolph 317).
3. A work by more than one author	Two authors: (Hiller and Strober 41). Three or more authors: (Hiller et al 41).
4. A multivolume work	Indicate volume used: (Switzer 2:1205).
5. Work with no author	Use shortened version of title or whole title if it is short. If you shorten the title, be sure to begin with the word by which the source is alphabetized in the list of Works Cited: ( <u>Americana</u> 3:15).
6. Corporate author or government agency	You may include author and title (IBM Annual, etc.). However it is often best to use information as part of a sentence since the citation may be long: ( <u>IBM Annual Report 1983</u> 6).
7. Literary Works	Because of differences in editions use more than the page number to locate the passage cited. After the page number, add a semicolon and other appropriate information using lower case abbreviations such as "ch." for chapter or "pt." for part: (Conrad 50; ch. 3). Roman or Arabic numerals may be used for acts and scenes of plays: ( <u>King Lear</u> IV.i or <u>King Lear</u> 4.1).
8. More than one work in a single parenthetical reference	Use normal pattern but separate each citation with a semicolon: (Faster 62; Jones 85).